

Bishop's Checklist for Transitioning Ward Members Turning 31

At the beginning of each calendar year – the ward clerk prints out a list from MLS of ward members turning 31 during the course of the year

At six months prior to their birthday:

- Schedule a one-on-one interview for the Bishop with the member
- Review the church's position for those turning 31 in singles wards and discuss a transition plan for the member

At one month prior to their birthday

- Schedule another one-on-one interview for the Bishop with the member to review the transition plan
- Provide the member with a packet (letter from Stake Presidency, name of new ward and Bishop, contact information of new ward leadership, and ward meeting times and location)
- Bishop calls the new Bishop in the new stake, briefs him on their ward member transitioning, provides him contact information and sets up a get-acquainted interview with the new Bishop
- Ward member is released from all callings and thanked publicly for their service before the transition date.
- Records are sent out to the new ward one week prior to their transition date.

If the member has inordinate concerns, the Bishop may invite them to read one or more of the following articles:

- Elder Gordon B. Hinckley, "Let Not Your Heart Be Troubled," BYU devotional address at the Marriott Center, 20 October 1974 speeches of the Year, 265-273
- Elder Neal A. Maxwell, "Swallowed up in the will of the Father," CR, October; Ensign, November 1995, 22-24
- Elder Richard G. Scott, "Finding Joy in Life," CR, Ensign, May 1996, 24-27